

Date: 02-23-2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Southern Humboldt Joint Unified School District

Number of schools:

7

Enrollment:

664

Superintendent (or equivalent) Name:

Stephanie Steffano-Davis

Address:

110 School Road

Phone Number:

(707) 943-1789

City

Miranda

Email:

supt@sohumusd.com

Date of proposed reopening:

March 29, 2021

County:

Humboldt

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Joint Unified School District

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Stephanie Steffano-Davis, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

general measures, face coverings, stable groups, distancing, ventilation, healthy hand hygiene, cleaning and disinfection, signs, symptoms, and exposures, training, healthy operations.

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

a number which allows for 6 foot spacing between individuals in the space provided

If you have departmentalized classes, how will you organize staff and students in stable groups?

The 7th and 8th grades are each split into two groups and travel as stable groups the greatest extent possible to the classrooms of the teachers of their respective grades. 9th graders travel in stable groups to the greatest extent possible to the 9th grade classes. Stable groups at the high school level can generally be defined by grade level, and students who are in out-of-grade classes (e.g. seniors in sophomore English) can use video conferencing to join the class.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

For example, stable groups are maintained in PE classes by grade level. Some elective teachers use video conferencing software to meet virtually with students.

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Schools have plans in place to maintain distance between individuals and cohorts (e.g. for one way traffic in areas where that is needed, spots on sidewalks at 6 foot distances for standing in line in some places, and staggered schedules for breaks and meals).

X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced for staff and students.

All students and staff are required to wear face coverings on campus unless the individual is both outdoors and a minimum of 6 feet apart from others.

- X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

All staff and students are expected to self-check at home for symptoms and stay home as needed. When bus picks up students each one has their temperature taken by the bus driver and the bus driver asks questions about symptoms. If a student comes to school other than by the bus, their temperature is taken and questions about symptoms are asked upon arrival. If anyone needs to be isolated due to symptoms throughout the school day, each campus has a "sick room" and parents will be called to pick up the student.

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Students and staff will use tissue to wipe their nose and to cough/sneeze into a tissue or elbow; frequent hand washing will be the norm (before and after eating; after coughing or sneezing; after classes where anyone handles shared items; before and after using the restroom. Adequate supplies of soap and safe, effective hand sanitizers will be available. Students and staff will be taught to wash for 20 seconds with soap, rubbing thoroughly. Staff will model and practice hand washing for students. Safe and effective hand sanitizers will be available, and sanitizer will be used when hand washing is not practicable.

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Each school's site administrator is the Point of Contact (POC) for Humboldt County Public Health (HCPH). The schools will follow the HCPH protocols for contact tracing and informing the school community as needed.

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Physical distance between staff and student desks will be at least 6 feet. Student chairs will be at least 6 feet away from one another, except where 6 feet of distance is not possible after a good-faith effort has been made. Under no circumstances should distance between student chairs be less than 4 feet. Considerations of outdoor learning space and hybrid learning models will be given.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

Due to classroom size and number of students, there may be some spaces where 6 feet will not be feasible.

- X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

Staff will be trained and families educated on proper use, removals and washing of face coverings; physical distancing guidelines and their importance; symptoms screening practices; COVID-19 specific symptom identification; how COVID-19 is spread; enhanced sanitation practices; the importance of staff and students

not coming to work if they have symptoms or if they live with or have had close contact with anyone diagnosed with COVID-19; for staff, COVID-19 specific symptom identification and when to seek medical attention; the employer's plan and procedures to follow when staff or students become sick at school; the employer's plan and procedures to protect staff from COVID-19 illness. Training and education will be conducted according to CDPH guidelines, either virtually or if in-person, preferably outdoors with a minimum off 6 feet distancing.

- X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

If testing of staff is required, the district will comply with the regulations. Self-testing biweekly on site may be put in place if schools open in the purple tier.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

- X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

- X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

School POC and SPOT liaisons will use the HCPH department protocols.

- X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

The superintendent will communicate as needed with students, staff, and parents consistent with the HCPH department protocols.

- X **Consultation:** (For schools not previously open) Please confirm consultation with the following groups

Both collective bargaining units for the school district were consulted.

- X Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: Southern Humboldt Teacher Association, California

Date: February 2, 2021

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Humboldt. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)