



Southern Humboldt Unified School District

Volunteer Checklist

Below are the items that you are required to submit to the Southern Humboldt Unified School District in order to complete the application process to volunteer with the District.

1. ____ Completed [Volunteer Application/Agreement form](#), which can be filled out online on the SHUSD website or a paper copy can be provided at any School Office.
2. ____ [SHUSD fingerprint form](#) \$32 (this amount will be charged at the location you get your fingerprints done) + Live Scan fee (differs depending on where you go to get this done).
 - *For out of state field trip chaperones it is required to complete a DOJ and FBI background check \$49 fee (this amount will be charged at the location you get your fingerprints done + the live scan fee)*
 - *Full or Partial Fee waivers may be requested for those that qualify. Please contact the District Office regarding fee waivers*
 - *This is specifically for eligibility to volunteer for Southern Humboldt Unified School District.*
3. ____ Current [TB Risk Assessment or Exam Certificate](#) (must have been done with in the last 3 years and can be uploaded directly to the SHUSD website [TB Clearance Update Form](#))
4. ____ Copy of your Gov't Issued Identification (can be uploaded directly to the SHUSD website [Driver's License update form](#))
5. ____ Copy of your Current California Driver's License and Valid Motor Vehicle Insurance (if you intend to transport students as a part of your volunteerism) (can be uploaded directly to the SHUSD website [Driver's License update form](#))
6. ____ Check with School Site or District Office for status of application
7. WELCOME TO THE SHUSD VOLUNTEER FAMILY!!

Please return all required documentation to the SHUSD personnel office or online through the volunteer page. <https://sohumusd.com/volunteer/>

PO Box 650, 110 School Rd Miranda, CA 95553 707-943-1789

volunteer@sohumusd.com